BOURBON COUNTY BOARD OF EDUCATION
PARIS, KENTUCKY

Regular Board Meeting of Thursday, December 20, 2018 at 6:00 p.m. in the Bourbon County Schools Central Office.
Members present ___________________________ . ___________________________.

__________________________________________ . ___________________________.

Item I   Call to order – Chairman

A. Roll Call and Recognition of Guests-Todd Earlywine, Chairman
B. Devotional – Randy Sparks
C. Adoption of the agenda
D. Achievement and Recognition
   1. Good News Report
      High School/Middle School – Band/Chorus
   2. Student and Staff Recognition
      Staff Perfect Attendance $500
      Colonel Awards – Judy Otte and Christian Ernest

Item II  Communications

Proper Protocol for Public Speaking

A. Public Comment
B. Board Reports
C. Superintendent Reports
   1. Audit Presentation by White and Associates
   2. Written Communications and Updates
   3. Extra-Curricular Report
   4. Attendance Report and Safe School Assessment- Jim Ishmael
   5. Preschool/Head Start Report- Melinda Malin
6. CDIP and CSIP/Needs Assessment Report – Dr. Neely Traylor
   a. Bourbon Central
   b. Cane Ridge
   c. North Middletown
   d. Bourbon Middle School
   e. Bourbon High School

7. Personnel resignations, retirement, employment, transfers.

   **Resignations, Retirements and Transfers**
   Doug Ahrens-retiring 12/19/18
   Matthew Schmuck-resigning- 12/19/18

   **Classified Employment**
   Melanie Turner- special education bus monitor/special ed para
   Shelby Tucker-Bus/Maintenance
   Carlotta Issacs-bus monitor #64

   **Extra Services**
   Larmont Lawson-elementary athletic director

   **21st Century Employment**
   Sarah Rose-CRES

**Item III Operations Action Items**

**A. Consent Agenda**

Recommended action

Upon motion of ___________________________ seconded by ____________.
the board approved the following combined consent agenda.

1. Approve the monthly financial report for the month of November as follows:
   Beginning bank balance $ 5,642,265.10, received $ 1,614,330.81 and disbursed $ 2,436,271.53
   leaving a bank balance of $ 4,820,324.38 in Total Funds. Outstanding checks of $ 635,648.68
   deposit in transit $ 323.95 , error bank charge $ 235.95 and reconciled bank balance
   $ 4,185,235.60. (Andrea Kiser 987-2180 ext. 1124)

   **Reference 1**

2. Approve claims and transfers beginning with Accounts Payable Warrant #122018A
   for $ 718,517.91 . Accounts Payable Warrant #122018B for $ 98,264.49 and the employee
   deduction register in the amount of $ 1,347,371.26 -employee amount and
   $ 430,159.94 -employer amount. The warrants and deduction register are to be incorporated in
   the minutes by this reference and filed for easy access in the vicinity of the minutes.
   (Andrea Kiser 987-2180 ext. 1124)

   **Reference 2a & 2b**
3. Approve the Preschool/Head Start Financial Reports\Project Budget  
   Reference 3

4. Approve the Preschool/Head Start In-Kind Report  
   Reference 4

5. Approve the Preschool/Head Start Credit Card Report  
   Reference 5

6. Approve the Preschool/Head Start Monthly Board Report  
   Reference 6

7. Approve the Preschool/Head Start USDA Report  
   Reference 7


12. Approve the 2019 regular board meeting calendar for the third Thursday of each month at 6:00 p.m. in the Central Office. Dates as follows:
    
    January 17       July 18
    February 14      August 15
    March 14         September 19
    April 18         October 17
    May 16           November 14
    June 20          December 19

13. Approve the 2018 BCHS Prom to be held at BCHS  
    April 27, 2018.

14. Approve the proposed school calendar for the 2019-20 school year.

15. Approve the BCHS band to attend All-State in Louisville, Kentucky on February 6-9 2019. No bus is needed, parents will handle transportation.

16. Approve the BCHS Cheerleaders to attend National High School Cheerleading Championship in Orlando, Florida. The girls will be traveling with parent/family member to Florida. If a parent/family member is not going then they will need to travel with the coaches. Coaches and entire team are flying out on Wednesday, February 6, 2019 and will be returning Monday, February 11, 2019.

17. Approve the BCHS student Y-Chapter to attend the Kentucky United Nations Assembly from March 10-12 2019. This conference is held at the Galt House in Louisville, Kentucky.

18. Approve 11 wooden chairs in the BCHS library to be marked surplus.

19. Approve the BCHS, MS and BCES for the school improvement plan for 2019 school year.
20. Approve the CDIP (District Improvement Plan) for the Bourbon County School District for the 2019 school year.

B. Action Items

1. Official Board Minutes

   Recommended action

   Upon motion of ____________________, seconded by ____________________, the Board is being asked to approve the official minutes for the November 15, 2018 Regular Board Meeting. (Dana Puckett 987-2180 ext. 1126)

2. FY2018 Audit

   Recommended action

   Upon motion of ____________________, seconded by ____________________, the Board is being asked to approve the audit report presented by White and Associates for the General Funds, Escrow Accounts, Construction Accounts, Food Service and all project accounts, Bourbon County Middle School, Bourbon County High School, Bourbon Central Elementary, Cane Ridge Elementary and North Middletown Elementary School accounts for the period ending June 30, 2018. (Andrea Kiser 987-2180 ext. 1124)

3. Heating Controls

   Recommended action

   Upon motion of ____________________, seconded by ____________________, the Board is being asked to approve control work for heating and cooling in all schools with Comfort and Processing solutions (CPS). The labor rate is $88.00 an hour from January 1, 2019 to December 31, 2019. They are a member of the Co-op. (Jim Cleaver 987-2180 ext. 1132)

4. Plumbing Contract

   Recommended action

   Upon motion of ____________________, seconded by ____________________, the Board is being asked to approve the Plumbing Contract with Alpha for all building at a rate $85.00 per hour. This contract would be from January 1, 2019 to December 21, 2019. (Jim Cleaver 987-2180 ext. 1132)
5. **Band Rings**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve championship rings for the new members of the BCHS marching band at the cost of $7,160.

6. **2019 KETS 1st Offer Of Assistance**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve the FY-2019 KETS offer of assistance. Acceptance of this offer of assistance commits the Board of Education to follow the statutes and regulations of the School Facilities Construction Commission and the Kentucky Department of Education governing the Education Technology Funding Program.

7. **Trane Energy Choice LLC**  
Upon motion of ________________, seconded by ________________ the Board is being asked to designate Trane Energy Choice LLC, as the exclusive Authorized Agent on behalf of Bourbon County Schools for the purpose of obtaining (as applicable) Electricity and/or Natural Gas Supply for Bourbon County Schools.

8. **Alliance Change Order Request MS Gym Ceiling**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve the change order request for BCMS gym ceiling tile to be replaced at the cost of $12,880.00.

9. **Alliance Change Order Request Bronze Plaques**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve a change order request for two (2) Bronze Plaques at the MS and HS to be replaced. Projected cost of $3,162.50.

10. **Alliance Change Order Request Return Tray Opening**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve a change order request to make the return tray opening bigger in the cafeteria at BCHS for $12,816.75.

11. **Alliance Change Order Request for CRES Tile Floor Pattern**  
Upon motion of ________________, seconded by ________________ the Board is being asked to approve a change order request to revise the tile floor pattern at CRES to show cougar paw as requested by owner in the amount of $12,995.56.
12. **Alliance Change Order Request for Ground Wires and Electrical Feeders**  

Upon motion of ________________, seconded by ___________________ the Board is being asked to approve a change order request to add ground wiring and new electrical feeders, which was requested by the Contractor in the amount of $4,176.66.

13. **Pay Application**  

Upon motion of ________________, seconded by ___________________ the Board is being asked to pay the following Vendor/Contractor in the amount of:

- Alliance Corporation- $141,390.84
- Rexel $ 1,391.69
- Cape Electrical Supply $ 2,740.41
- Graybar $ 3,200.00

14. **Executive session**

Recommends action

Upon motion of ________________, seconded by __________________ the Board voted to go into executive session to discuss litigation and acquisition of property.

15. **Resume Regular Session**

Recommends action

Upon motion of ________________, seconded by __________________ the Board resumed regular session.

**Other Board Business**

16. **Adjournment**

Upon motion of ________________, seconded by ______________ the meeting was adjourned.